

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
WENATCHEE RECLAMATION DISTRICT
FRIDAY, AUGUST 14, 2026
9:00 A.M.
DISTRICT OFFICE**

Present:	Lynn Smith	President
	Beau VanWinkle	Director
	Waylon Marshall	Manager
	Chris Hysom	Attorney
	Tanel Ramin	Secretary
	Jeremy Stumetz	Mechanical Project Manager, RH2 Engineering

Moved by VanWinkle, and carried that the minutes of the regular meeting of July 9, 2026, be approved as submitted.

The Monthly Financial Report for the month ending July 31, 2026, were submitted to the Board of Directors and thoroughly reviewed. Investment interest was presented for the month of June and July. Ramin informed the Board that Chelan County reports are current.

Ramin recommended \$700,000 from District Maintenance Fund to the Maintenance Investment. Fund.

Board unanimously approved.

Marshall discussed the work to be completed in the fall and the quantity of shotcrete required this season for linings. The quantity will be up to 400 cubic yards of 8 sack cement Type 1-2, Pea gravel #8, Sand C33 and optional Fly ash C or F and Buckeye Fiber. Marshall requested a legal ad to be placed in the Wenatchee World titled "Invitation for Bids Materials Only," with the bid opening date of 9:00 a.m., Pacific Daylight Time on September 10, 2026.

Moved by Van Winkle, and carried unanimously, authorizing Ramin to prepare bid specifications and advertise for sealed bids for the fall Shotcrete Project, in accordance with applicable statutes and District policies.

Marshall presented the District's insurance policy and liability limits, as requested by the Board at its July meeting. Discussion followed.

Marshall reported that Cascade Natural Gas Company (CNGC) requested a crossing agreement to relocate a gas utility line beneath the canal at Millerdale Bridge. Marshall requested approval to enter into the agreement, subject to RH2 Engineering's review of the crossing plans.

Moved by Van Winkle and carried to authorize the District to enter into a crossing agreement with Cascade Natural Gas Company for relocation of a gas utility line beneath the canal at Millerdale Bridge, subject to RH2 Engineering's review and approval of the crossing plans.

Jeremy Stumetz with RH2 Engineering, Inc. arrived at 9:30 a.m. Stumetz opened the discussion by reviewing the Pipeline Project on School Street, including the overall scope

of the project and the preliminary project timeline. Stumetz discussed potential methods for stabilizing the property owner’s home, which is presently located within the District’s 30-foot easement. Discussion followed regarding the potential impacts of the project on the property, the tenants residing in the affected areas, and the presence of the structure within the WRD’s easement area. Legal counsel was requested, and discussion followed. No formal action was taken. Stumetz left the meeting at 10:09 a.m. Marshall requested that Attorney Hysom revisit the draft Memorandum of Understanding (MOU) and make any necessary revisions following Stumetz’s presentation on behalf of RH2 Engineering, Inc. The MOU will remain in draft form until Board approval.

Marshall presented two quotes for the Beat 6 Pipeline Project. He stated that the District will require approximately 1,000 feet of 18-inch corrugated pipe to complete the project.

COMPANY	ESTIMATE
Orchard & Vineyard Supply, LLC	\$18,879.00
S&W Irrigation Supply	\$22,748.30

Moved by Van Winkle, and carried, to authorize the purchase of 1,000 feet of 18-inch corrugated pipe from the lowest bidder, Orchard & Vineyard Supply, LLC, for use in the Beat 6 Pipeline Project.

Marshall informed the Board of a large tree located within the District’s easement on Woodward Drive in Wenatchee that requires removal. Marshall stated that requests for quotes were submitted to local arborists; however, only one quote was received.

COMPANY	ESTIMATE
Paul Bunyan Tree Service, LLC	\$ 2,504.70

Moved by Van Winkle, and carried unanimously, to authorize Paul Bunyan Tree Service, LLC to remove the tree located within the District’s easement on Woodward Drive in Wenatchee. Attorney Hysom recommended that the District obtain written permission from the property owner prior to removal of the tree. Marshall acknowledged the recommendation and agreed that such permission would be obtained before any work proceeds.

The Board unanimously approved the amended Employee Manual.

The District received correspondence from St. Joseph Catholic Church regarding an irrigation leak reported on John Street. The Church requested reimbursement from the District in the amount of \$13,460.04 for expenses incurred with Pennington Construction. The Church stated that information provided by the District regarding the suspected location of the leak contributed to the decision to proceed with excavation. The Church further stated that, after excavation was completed, no leak was identified at the location. Marshall presented the Board with a formal statement from the District employee regarding the actions taken in connection with discovering, narrowing the cause, and reporting the leak to the Church. Discussion followed. The Board reviewed the District’s jurisdiction and responsibility under the District Rules and Regulations. The Board determined that the District’s responsibility for delivery of irrigation water extends to the bank of the canal or, where applicable, to the District pipeline at the point where the District has installed a measuring device. Maintenance and repair of irrigation infrastructure past the point of delivery is borne by the water user. District Rules and Regulations, No. 3, provides:

“Delivery of water is made at the bank of the main canal or at the pipeline of the District at the point at which the District has placed a measuring device which is the property of the District. The water user bears sole and

exclusive responsibility at its own cost and expense for conveyance of water from that point of delivery. The measuring device is located at the point which the District deems most appropriate for conveyance of water from that point to the water user's land."

Following discussion, the Board unanimously approved responding to St. Joseph Catholic Church and denying the reimbursement request based on the District's rules and the circumstances and due diligence presented to the Board.

Marshall provided a brief update regarding District operations. Discussion followed.

10:30 a.m. Moved by Van Winkle, and carried, to convene a 15-minute Executive Session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation.

10:45 a.m. The Board reconvened in regular session. No formal action was taken.

Revolving Fund Checks Nos. 13080 through 13111 for Accounts Payable in the amount of \$141,532.61 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for July in the amount of \$119,773.68 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 10:46 A.M.


PRESIDENT

ATTEST:

SECRETARY

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