

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
WENATCHEE RECLAMATION DISTRICT  
THURSDAY, DECEMBER 8, 2022  
8:00 A.M.  
DISTRICT OFFICE**

Present	Lynn O. Smith	President
	Beau VanWinkle	Director
	Vince Stimac	Director
	Waylon Marshall	Manager
	Mike Abhold	Foreman/Maintenance
	David Binge	Water User
	Scott Mason	Water User
	Drew Seibert	Maintenance/Patrolman
	Micheal Thompson	Patrol/Maintenance
	Caleb Kreatschman	WA State Auditor Office
	Josiah Milner	WA State Auditor Office
	David E. Sonn	Attorney
	Alice M. Meyer	Secretary

Moved by VanWinkle, seconded by Stimac and carried that the minutes of the regular meeting of November 10, 2022 be approved as submitted.

President Smith opened the equalization meeting at 8:03 a.m. for the Board of Directors to act as a Board of Equalization to hear and receive any comments or complaints regarding the 2023 irrigation rolls. Notice of the meeting was advertised, as required by law, by the Secretary in The Wenatchee World. David Binge of 1917 Emerald Place and Scott Mason, President of Mission View Place Condominiums, appeared. Binge stated that he has owned the property at 1917 Emerald Place for 20 years and has never been able access to any irrigation infrastructure near his property. Earlier in the year he had a verbal agreement with Coyote Ridge HOA to utilize its irrigation system. However, the neighbor immediately behind Binge would not allow Binge to go through his property. Binge petitions the Board to Quit Claim his 0.86 of an irrigation share is appurtenant to 1917 Emerald Place to the District. Discussion followed. It is the consensus of the Board to allow David Binge to Quit Claim his 0.86 irrigation share to the District. Binge left the meeting at 8:10 a.m. Scott Mason, President of Mission View Place Condominiums, reported that the previous HOA treasurer told him that the irrigation line that serves the condominium property was destroyed by construction. He is petitioning the Board to remove the assessment from the condominium property. Marshall displayed a map showed a map that depicted the diversion boxes and the construction area that Mason assumed was the culprit. Mason stated that in 2019 the neighbor's irrigation also "went off," but eventually began working again. Discussion followed. It is consensus of the Board to allow Mission View Place Condominiums to remove the irrigation shares from the property. However, the HOA is to provide to the District written unanimous consent by all persons/entities served by the line. Mason, stated that he plans to research more into the irrigation system. Meyer stated that it is very important that the irrigation assessment be brought current because it would go into the foreclosure process in 2023. Mason stated he would see to it that the assessment is brought current. Mason left the meeting at 8:25 a.m. No further objections were received.

Moved by VanWinkle, seconded by Stimac and carried that the equalization meeting be closed at 8:25 a.m. and the regular session be opened.

THEREFORE, BE IT RESOLVED that the 2023 irrigation rolls be hereby certified and delivered to the respective County Treasurers of Chelan and Douglas counties as complete as printed.

The regular Board of Directors meeting resumed.

The Report of Office Collections in the amount of \$3,625.00 for the month ending November 30, 2022 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of November 30, 2022 was submitted to the Board of Directors and thoroughly reviewed.

8:30 a.m. Caleb Kreatschman and Josiah Milner, representing the Washington State Auditor's office, arrived to present the 2020-2021 Audit Exit Conference.

Milner provided a synopsis of the role of the state auditor's office. He stated, "The Office of the Washington State Auditor's vision is increased trust in government. Our mission is to provide citizens with independent and transparent examinations of how state and local governments use public funds, and develop strategies that make government more efficient and effective."

Kreatschman presented the audit report for the District's Accountability and Financial Audit for January 1, 2020 through December 31, 2021. That report is available on the auditor website, <http://portal.sao.wa.gov/ReportSearch>.

Meyer thanked the audit team for their professionalism throughout the audit.

Milner, and Kreatschman left the meeting at 8:45 a.m.

The Monthly Financial Report for the month ending November 30, 2022 was submitted to the Board of Directors and thoroughly reviewed. Marshall noted that the Investment Interest is not reflected in the report.

Resolution No. 2022-04 increasing the rates to \$125.00 for 2023 was signed.

Resolution No. 2022-05 establishing salaries of district employees for 2023 was signed.

The transfer from Maintenance Investment Fund to Capital Asset Investment Fund of \$128,977.87, as specified in the 2022 budget, will be made.

Marshall stated that the city of Wenatchee plans to improve its domestic water line at the intersection of Lincoln and Methow Streets. The project will be put out to bid. However, due to the District's timeline constraint of March 15 as a cut off date for construction, the city would like to work within the District's easement during the winter. The city plans to install 12" ductile iron stubs through the District's easement, which is 10' (5' from centerline of the District's pipeline). Marshall has asked Ryan Petersen with RH2 Engineering to review the plans and submit his comments to the city. Marshall recommended that the District enter into an agreement with the city of Wenatchee for the City to work within the easement to install the 12" ductile iron pipe with no carrier.

Moved by VanWinkle, seconded by Stimac and carried that the District enter into an agreement with the city of Wenatchee for the City to install the District's easement at intersection of Lincoln and Methow Streets to install a 12" ductile iron pipe with no carrier.

Marshall expressed concern about the thickness of the District's Columbia River Pipeline. During routine maintenance, employee Drew Seibert noticed that the pipe seemed a little thin in some areas. Sanders asked Cascade Natural Gas if they would assist the District to measure the thickness of the pipe with their ultrasonic meter. The analysis varied. Marshall would like the District to purchase an ultrasonic meter for a more detailed analysis and will present quotes at the January 12, 2023 Board of Directors meeting.

Marshall presented an updated general services agreement from RH2 Engineering. The last agreement is dated 2002. Attorney Sonn will review.

Meyer presented a Credit Card, Issuance, Use and Control Policy for review and approval. Meyer stated during the District's 2020-2021 Accountability and Financial Audit it was suggested that the District adopt a formal credit card policy.

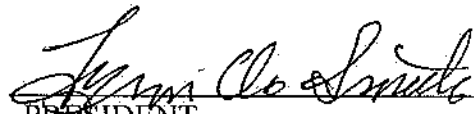
The Credit Card, Issuance, Use and Control Policy was ratified.

A Lease Water Agreement of 1.00 share of water to Rodney Grams was signed.

Revolving Fund Checks Nos. 11571 through 11607 for Accounts Payable in the amount of \$61,632.67 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for November in the amount of \$106,629.86 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 9:30 a.m.

  
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PRESIDENT

ATTEST:   
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SECRETARY

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