

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
WENATCHEE RECLAMATION DISTRICT  
THURSDAY, OCTOBER 13, 2022  
8:00 A.M.  
DISTRICT OFFICE**

Present	Lynn O. Smith	President
	Beau VanWinkle	Director
	Vince Stimac	Director
	Andy Sanders	Assistant Manager
	Mike Abhold	Foreman/Maintenance
	Caleb Kreatschman	WA State Auditor Office
	Josiah Milner	WA State Auditor Office
	David E. Sonn	Attorney
	Alice M. Meyer	Secretary

Meyer introduced Caleb Kreatschman and Josiah Milner with the Washington State Auditor's Office to present the entrance conference for the District's 2020-2021 audit.

Moved by VanWinkle, seconded by Stimac and carried that the minutes of the regular meeting of September 8, 2022 be approved as submitted.

The Report of Office Collections in the amount of \$2,449.80 for the month ending September 30, 2022 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of September 30, 2022 was submitted to the Board of Directors and thoroughly reviewed.

The Monthly Financial Report for the month ending September 30, 2022 was submitted to the Board of Directors and thoroughly reviewed. Meyer noted that the Investment Interest is not reflected in the report.

Meyer reported that the Consumer Price Index (CPI) for the first eight months of 2022 indicates an overall average increase of 8.78%. The Board of Directors previously established a maximum cost of living salary increase of 5%. Based upon this, a preliminary salary schedule was presented to the Directors for review.

The 2023 Assessment Rolls were delivered to the Directors. Change Record transmittals for the 2023 assessment year to both Chelan and Douglas County Treasurers were reviewed by the Directors.

A preliminary budget for 2023 was presented for review and discussion. Meyer noted that the cost of doing business is increasing and the need to increase assessment rates may need to be considered.

Meyer presented a Task Authorization from RH2 Engineering, Inc. for Mapping Services for 2022. The District is requesting RH2 to continue the updating of mapping with the following:

- ❖ Overview map, which describes the place of use, to be placed on the District's webpage.

- ❖ Providing a digital mapping package for Google Earth to include:
  - County Parcels
  - Place of Use Boundary
  - Corporate Boundary
  - Inside/Outside District parcel layer
  - Boxes/Sumps
  - Canal
  - Flumes, spillways, tunnels, siphons
- ❖ Providing a plan for electronic mapping expansion.
- ❖ Providing for two annual updates of electronic mapping.

The fee for this service is \$8,806.

Moved by Stimac, seconded by VanWinkle and carried a that RH2 Engineering, Inc. be authorized to continue updating the District mapping.

Meyer provided an update on the Sienna Heights development of the parcels adjacent to the canal. Meyer displayed pictures of the 2x2x6 block retaining wall noting that the District does have a landscape/fencing permit for Lots 1-20. The permit states that fences must be placed no closer than 10' to the west of the canal edge and plantings cannot be closer than 5' to the west edge of the canal liner. Also, the homeowner is responsible to maintain and manicure landscaping to prevent hazardous conditions and free from noxious weeds.

Meyer stated that the District received cost estimate from RH2 Engineering, Inc. in association with Pacific Engineering & Design PLLC, for engineering fees and plans for the Flume 5 repair. That cost is not to exceed \$10,000.

Moved by Stimac, seconded by VanWinkle and carried authorizing RH2 Engineering, Inc. in association with Pacific Engineering & Design PLLC to provide engineering for Flume 5 Modifications.

Meyer stated the District received three quotes for a 15KW heater for the shop. They are as follows:

❖ Platt Electric	\$1,997.00
❖ Stoneway Electric	\$1,512.04
❖ Dick's Heating & Air Conditioning	\$2,950.00 (includes labor)

Sanders stated that District employees will install.

Moved by Stimac, seconded by VanWinkle and carried to purchase a 15KW heater from Stoneway Electric for the low quote of \$1,512.04.

Sanders gave an update on the Pipeline replacement by Sunnyslope Apartments Phase 2. Molitor Construction and its engineers conducted a pipe inspection on Wednesday, October 12, 2022. Molitor Construction and its engineers reported that approximately 643' of pipe is to be replaced. Attorney Sonn will be working to finalize an agreement.

Meyer stated that the Ground Lease between the District and Ernesto and Lucia Villa expired September 30, 2022. Meyer requested that the new lease have an additional five-year term automatic renewing clause.

An Agreement between the District and the city of East Wenatchee (Valley Mall Parkway) was signed.

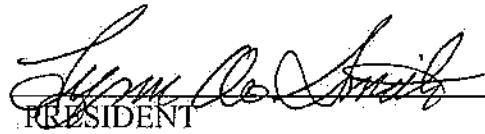
A Water Right Lease Agreement for 1.00 share of water to Chelsea and Jonathan Betz was signed.

A Rental Water Agreement for 6.00 Share to Nicholas and Carrie Warner was signed.

Revolving Fund Checks Nos. 11507 through 11537 for Accounts Payable in the amount of \$21,947.23 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for September in the amount of \$103,766.38 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 9:45 a.m.

  
RESIDENT

ATTEST:

  
SECRETARY

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