

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
WENATCHEE RECLAMATION DISTRICT
THURSDAY, FEBRUARY 11, 2021
8:00 A.M.
DISTRICT OFFICE VIA ZOOM**

Present:	Lynn O. Smith	President
	Beau VanWinkle	Director
	Vince Stimac	Director
	Waylon Marshall	Manager
	Andy Sanders	Assistant Manager
	David E. Sonn	Attorney
	Alice M. Meyer	Secretary

Moved by VanWinkle, seconded by Stimac, and carried that the minutes of the regular meeting of January 14, 2021 be approved as submitted.

The Report of Office Collections in the amount of \$15,696.95 for the month ending January 31, 2021 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of January 31, 2021 was submitted to the Board of Directors and thoroughly reviewed.

The Monthly Financial Report for the month ending January 31, 2021 was submitted to the Board of Directors and thoroughly reviewed.

Traditionally, the March Board of Directors meeting is the time to set the water turn-in date for the coming season. However, water users start calling for information and it would save a lot of time if the Board could make the decision in February. Marshall suggested April 5, 2021 as the water turn-in. Marshall noted that the District was able to get all the shotcrete done in the fall and with Sanders having seasonal employees starting February 22, 2021 he has confidence that April 5, 2021 is doable. Discussion followed, with the consensus that April 5, 2021 be set as the water turn-in date.

Marshall stated that he received a call from Dan Howell, Project Manager with Hurst Construction, on behalf of Jon Port who is requesting several utility crossings under the District's 6-inch PVC line located on the northside of Penn Avenue in Rock Island. Hurst proposal is to connect to the existing sewer manhole, located at the intersection of Center Street and Penn Avenue, with 398 Lineal Feet of 8" sewer mainline parallel to the District's 6-inch PVC line, and to install four (4) 6-inch PVC side sewer service lines which will serve four (4) lots along Penn Avenue. Each service will cross under the District's 6-inch PVC line at a 90-degree angle. Hurst also proposes to connect a new 8" ductile iron watermain, with 2 domestic service lines, to the existing watermain on Penn Avenue which would cross under the District's 6-inch PVC line at a 90-degree angle. Marshall stated that the District has received a certificate of insurance from Hurst Construction, a \$5,000 crossing deposit, and RH2 review for the project. Hurst would like to start on this project February 15, 2021 and should be completed within 2-weeks. Discussion followed.

Moved by Stimac, seconded by Vanwinkle, and carried to enter into a crossing agreement for an 8" sewer mainline parallel to the District's 6-inch PVC line with four (4) 6-inch side sewer service lines and 8" ductile iron, with 2 domestic service lines, watermain under the District's 6-inch PVC line.

Marshall received a call from Jeremy Stumetz, Staff Engineer with RH2 Engineering, on behalf of Douglas County Sewer District who is requesting a work permit on the District's right-of-way at 4th Street SE box culvert to utilize an existing 16-inch schedule 40 steel casing pipe to slip line a 14-inch HDPE sewer line prior to the end of the 2021 irrigation season. Marshall stated that it should not be a problem because the ends of the casing extend 12' on the west and 15' on the east side of the culvert. In addition to the HDPE sewer line, the sewer district request permission to install an 18-inch sewer pipe on the District's right-of-way that would parallel the west side of the canal approximately 200'. The District had 15' easement from centerline of the canal on either side. However, with the realignment of the canal and installation of a new box culvert in 1995, the county granted the District a 30' easement. Discussion followed.

Moved by VanWinkle, and carried to allow Douglas County Sewer District a work permit in the District's right-of-way to slip line a 14-inch HDPE sewer line through the existing 16-inch schedule 40 steel casing and install an 18-inch sewer pipe that would parallel the west side of the canal. Stimac abstained.

Marshall stated that he and Meyer met with the potential buyers of Checkers, brothers Corey and Christian Mikkelsen, who provided the Board with a little information about them. Marshall stated that Mikkelsen received a copy of the current lease and would like to have a five-year lease and a few other minor changes in the lease. Discussion followed.

It is the consensus of the board to extend the lease to a five-year and make the few minor changes.

Marshall received a call from Jeff Morgan a water user whose property abuts the canal in Section 21, TWP 23 Range 20 requesting to build a 4' retaining wall on his property to the edge of the canal lining. Marshall stated that it would greatly reduce the District's yearly weed maintenance as well as provide a barrier to the yearly erosion in the area. Discussion followed.

It is the consensus of the board to allow Morgan to build a 4' retaining wall along on his property to the edge of the canal lining. Attorney Sonn will prepare an agreement.

Marshall advised the board of a situation that happened over the weekend of January 16-18. The property owner of 519 Diede Hills, excavating on his property, caused approximately 75 yards of rocks and boulders to fall into the district's main irrigation canal. Marshall contacted the property owner and sent a follow up letter stating that his activity is not lawful, that he must cease all activity that causes boulders and rocks to fall into the irrigation canal and that he will be responsible for the cost of rectifying the damage.

Meyer stated that the District has received a preliminary report on the accountability and financial audit for 2018 – 2019. The accountability portion is perfect. The auditor does have a finding in the 2018 and 2019 financial audit. Meyer stated that in the initial interview with the auditor she noted that the District has an Accounts Payable, Payroll and Office checking accounts. These accounts are reimbursed monthly by the Chelan County Auditor through the District's voucher process. Meyer noted that these accounts have never been reported on past financials, but that was under GAAP reporting and the District

is now reporting under cash. The District and Board will be apprised of the details during the exit conference.

An Agreement Chelan PUD/Street Canal Crossing (Maple Street) was signed.

A Lease Water Agreement for 1.00 share of water to Bryce Lillis and Jordan Jackson was signed.

Resolution No. 2021-01, Mark Bovard longevity two-years of service.

Revolving Fund Checks Nos. 10847 through 10892 for Accounts Payable in the amount of \$44,520.46 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for ^{January} ~~February~~ ^{amm} in the amount of \$121,109.06 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 9:30 a.m.



PRESIDENT

ATTEST: 

SECRETARY

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