

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
WENATCHEE RECLAMATION DISTRICT
THURSDAY, SEPTEMBER 12, 2019
8:00 A.M.
DISTRICT OFFICE**

Present:	Alan H. Witte	President
	Lynn O. Smith	Director
	Donald E. VanWinkle	Director
	Waylon Marshall	Manager
	Andy Sanders	Assistant Manager
	Michael E. Abhold	Foreman/Maintenance
	David E. Sonn	Attorney
	Alice M. Meyer	Secretary

Moved by Smith, seconded by VanWinkle and carried that the minutes of the regular meeting of August 8, 2019 be approved as submitted.

The Report of Office Collections in the amount of \$10,306.39 for the month ending August 31, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of August 31, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Monthly Financial Report for the month ending August 31, 2019 was submitted to the Board of Directors and thoroughly reviewed. Secretary noted that the investment interest for August is not reported in this report.

An updated Employment and Personnel Policies Manual was presented for review and approval. The Board noted the time and work to bring the manual to fruition.

Moved by VanWinkle, seconded by Smith, and carried to adopt the Employment and Personnel Policies Manual as presented.

Currently, the District has been operating under the following director divisions:

1. Dryden/Sunnyslope Hills
2. Sunnyslope Hills/Wenatchee
3. East Wenatchee (or East of Columbia River)

Marshall stated that he and Meyer found historical documentation dating back to 1963 describing the divisions as:

1. Dryden/Monitor Hill
2. Monitor Hill/ Wenatchee
3. East Wenatchee (or East of Columbia River)

Also, the documentation contradicts the divisions listed above; it lists the dividing line for division 1 and 2 as Range 19. Discussion followed.

The consensus of the Board are to follow current District practices, changing for simplicity, Sunnyslope Hills to Monitor Hill which is virtually the same but a better description.

The insurance renewal for the District's Policy Year 2019-2020 has an 18% increase due to the increase in L&I hours. Meyer stated she has reached out to Enduris showing the correct L&I hours

and is waiting for a response. Directors suggested the District look at alternative solutions for the rising cost of insurance.

There was discussion of the water turn-out date to end the 2019 irrigation season. Marshall outlined the work that is planned for this fall. Discussion followed.

Moved by L. Smith, seconded by VanWinkle and carried that the water turn-out date to end the 2019 irrigation season be set for Friday, October 11, 2019.

Marshall stated that Don Mounter, Pipkin Construction, has been hired by Triad Maple Street LLC to install a bridge over the canal at Maple Street. It would be similar to the Second Street Bridge. The proposal is for a concrete span bridge with the utilities in conduits under the canal. Once it is completed it would be deeded to the city.

Moved by L. Smith, seconded by VanWinkle and carried that the District proceed with the crossing agreement requirements for a bridge at the canal and Maple Street with Triad Maple Street LLC.

There was discussion of quantity of shotcrete required this season for gunite linings. Marshall stated the projects to be completed are approximately 1000-1200 feet near Floyd Stutzman's property in Sec. 13 Twp. 23 Range 19 as well as a few small projects elsewhere. The quantity will be up to 400 cubic yards of 8 sack cement Type 1-2, Pea gravel #8, Sand C33 and Buckeye Fiber. A legal ad will be placed in the Wenatchee World titled "Invitation for Bids," with the bid opening date of 8:00 a.m., Pacific Daylight Time on October 10, 2019.

Meyer presented the 2020 medical/dental insurance rates which reflect a slight increase of 0.90% in the Uniform Medical Classic Plan and 1.38% in the CDHP plan.

Marshall stated that he and Meyer met with Josiah Milner and Jake Santistevan with the Washington State Auditor's office to discuss the 2020 financial and accountability audit of the District's 2017-2018 reports. Currently, the District uses GAAP financial reporting which requires more work in an audit. The projected cost of the financial audit is \$14,000 and the accountability \$8,000 for a total of \$21,000. Milner and Santistevan stated that the audit for cash reporting is half the cost. Discussion followed regarding the District changing to cash reporting. Meyer will contact Dave Griffiths, Chelan County Treasurer, and Cashmere Valley Bank to ask if cash reporting would affect a bond rating of the District.

Marshall asked about the potential of hiring a new FTP Maintenance/Canal Patrolman to enhance the District's goals. Marshall stated that the new employee would start October 1, 2019. Discussion followed.

Moved by L. Smith, seconded by VanWinkle and carried for the District to hire a Maintenance/Canal Patrolman to begin October 1, 2019.

A Water Right Transfer agreement to transfer 0.35 share of water from Douglas and Lona Parton to Dale and Laura Rader was signed.

A Rental Water Agreement for 2.58 share of water to Donald Collier was signed.

A Rental Water Agreement for 3.50 share of water to Blane and Jacqueline Smith dba Old Monitor Orchards LLC was signed.

Revolving Fund Checks Nos. 10237 through 10269 for Accounts Payable in the amount of \$96,922.68 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for August in the amount of \$93,324.28 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 10:00 a.m.



PRESIDENT PRO-TEM

ATTEST: 

SECRETARY

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