

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
WENATCHEE RECLAMATION DISTRICT  
THURSDAY, OCTOBER 10, 2019  
8:00 A.M.  
DISTRICT OFFICE**

Present:	Lynn O. Smith	President Pro-Tem
	Donald E. VanWinkle	Director
	Waylon Marshall	Manager
	Will Russell	Guest
	Andy Sanders	Assistant Manager
	Mike Abhold	Foreman/Maintenance
	David Sonn	Attorney
	Alice M. Meyer	Secretary

President Alan H. Witte is unavailable for this meeting, Director Lynn O. Smith was appointed President Pro-Tem for meeting.

Moved by VanWinkle, and carried that the minutes of the regular meeting of September 12, 2019 be approved as submitted.

The Report of Office Collections in the amount of \$10,725.24 for the month ending September 30, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of September 30, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Monthly Financial Report for the month ending September 30, 2019 was submitted to the Board of Directors and thoroughly reviewed.

Bids were opened for shotcrete (material only) for District canal linings as follows:

Central Washington Concrete	\$179.50 per cubic yard
Wenatchee Sand & Gravel, Inc.	\$174.50 per cubic yard

Moved by VanWinkle, and carried that the low bid of Wenatchee Sand & Gravel, Inc. of \$174.50 per cubic yard be accepted.

A Cash Flow Projection for the Maintenance Fund for the period of August 1, 2019 to March 1, 2020 was presented for review.

The District received an \$11,978 credit memo from Enduris on September 13, 2019 which will change the amount of the 2019-2020 policy year keeping the rate of increase at 0%.

Meyer stated she spoke with Treasurer Dave Griffiths and Cynthia Weed (Bond Attorney) regarding changing from annual financial GAAP reporting to Cash reporting and if would have an effect on the District's bond rating. It was affirmed by both that Cash reporting will not affect the District's bond rating.

Moved by VanWinkle, and carried beginning with the 2019 financial reports will be stated on a Cash basis.

Marshall asked the Board for clarification on the District Vehicle use. Currently, the District is operating on the basis of minutes of December 14, 1989 when the District began to provide vehicles for the Patrolmen to use during irrigation season beginning in 1990. March 20, 1990 a letter, signed by Board of Directors states:

1. Certain District personnel will be required to drive District vehicles as a condition of your employment. These vehicles are to be driven both during business hours and also home at night as you are "on call" any time of the day or night during irrigation season, and the Board deems it in the best interest of the District to have all these vehicles readily available to you at all times.
2. These vehicles are to be used solely for employment-related purposes and thusly are considered to be in a "business-use" status at all times that you may be operating them, including any commuting between home and work, etc.
3. Since the full-time use of our District vehicle is (1) Business-use, and (2) a condition of your employment, it is the Board's opinion that there is no fringe benefit or "in-kind" wage benefit from your use of a District vehicle.
4. This Policy shall be deemed effective March 20, 1990, and shall continue until further changed or amended by the Board of Directors of the District.

The issue at hand is the Employment and Personnel Policies Manual adopted September 12, 2019 states, "People who are not employed by the District or not on official District business are prohibited from riding in District Vehicles." The District currently has four employees with young children and are on-call 12 days in a row and are asking about the ability to take children to daycare or school. Marshall stated that he has contacted city of Wenatchee and East Wenatchee, East Wenatchee Water District, Quincy-Columbia Irrigation District, PUD No. 1 of Chelan County and Greater Wenatchee Irrigation District for their policy regarding vehicle use. With the exception of Greater Wenatchee Irrigation District, they all state that only their personnel are allowed in the vehicle. Discussion followed and tabled until the November 14, 2019 Board of Directors meeting.

Marshall stated that the District is in need of a new 4-wheel drive tractor. The 1994 tractor the District uses for cleaning in small canals has a broken 4-wheel drive and the parts are obsolete. The District continues to use the tractor as a spray tractor. Also, the District has been very aggressive in its weed spray program and is in need of an additional steel tank sprayer with a mechanical agitator. Marshall stated that Sanders has received two quotes. Valley Tractor and Burrows Tractor. However, only Valley Tractor has a steel tank. Marshall noted that Sanders is trying to obtain one more quote. Quotes for a 4-wheel drive tractor and sprayer will be presented at the November 14, 2019 Board of Directors meeting.

Marshall stated that District personnel did a roof patch on its building located at 900 S. Wenatchee Avenue.

9:03 a.m. Moved by L. Smith, seconded by VanWinkle, and carried to move into a 30-minute Executive Session Pursuant to R.C.W. 42.30.110(i) to discuss potential litigation. Will Russell was excused.

9:25 a.m. Moved back into regular meeting. No action was taken.

A Water Right Agreement to transfer 4.00 share of water from Three Eagle Holdings to Scotland Properties LLC was signed.

A Rented Water Agreement for 15.00 share of water to Faustino and Adelina Barrios and Allan and Rosa Barrios was signed.

Revolving Fund Checks Nos. 10271 through 10309 for Accounts Payable in the amount of \$30,856.07 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for September in the amount of \$93,447.00 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 9:30 a.m.

ATTEST: Alice M. Meyer  
SECRETARY

Jaym de Smedt  
PRESIDENT

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