

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
WENATCHEE RECLAMATION DISTRICT  
THURSDAY, MARCH 14, 2019  
8:04 A.M.  
DISTRICT OFFICE**

Present:	Lynn O. Smith	President Pro-Tem
	Donald E. VanWinkle	Director
	Waylon Marshall	Manager
	Andy Sanders	Foreman/Maintenance
	David E. Sonn	Attorney
	Mike Abhold	Canal Patrolman
	Alice M. Meyer	Secretary

President Alan H. Witte was absent from the meeting today. Director Lynn O. Smith was appointed President Pro-Tem for this meeting.

Moved by VanWinkle, and carried that the minutes of the adjourned meeting of February 7, 2019 be approved as submitted.

The Report of Office Collections in the amount of \$76,350.12 for the month ending February 28, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of February 28, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Monthly Financial Report for the month ending February 28, 2019 was submitted to the Board of Directors and thoroughly reviewed. Secretary noted that the investment interest for February is not reported in this report. Marshall noted \$32,730 was expensed in the canal maintenance for the removal of 17 cottonwood trees near Burchvale Road, as directed at the February 7, 2019 meeting. Marshall displayed before and after pictures.

Traditionally, the March Board of Directors meeting is the time to set the water turn-in date for the coming season. Marshall suggested April 22, 2019 as the water turn-in. The inclement weather in the month of February has put District personnel behind in the work to be completed. As a matter of fact, crews are unable to work on the upper end of the system due to snow. Discussion followed, with the consensus that April 22, 2019 be set as the water turn-in date.

Marshall updated the Board of the collapsed sewer line at 915 Cashmere Street. The location marked of the District's pipeline was inaccurate. The pipeline was actually 6' north. Bremmer was able to fix the sewer problem and backfilled.

Marshall advised the board of the Second Street situation. The revisions with the structural and geotechnical engineers have been completed, but the contractor, Allemandi Construction, needs one more week to complete this project. Discussion followed. The Board approved an extension of one week to complete the work.

Marshall stated that the canal is back together on the Highbrow Bridge Crossing. There is still work to be done on the north and south sides of the canal, but it doesn't concern the District.

The Lease between the District and Scott and Darlene Jones expires March 31, 2019. Meyer spoke with the Scott Jones who would like to renew the lease for another year. Meyer asked the Board if the lease could have a provision to extend the lease on a month to month basis thereafter. Discussion followed.

Moved by VanWinkle, and carried that for a one-year lease extension with the provision to extend the lease on a month to month basis thereafter between the District and Scott and Darlene Jones with no increase to lease payment. Attorney Sonn to prepare Lease Renewal.

Brett Gardner, contractor for Grace City Church, came into the office earlier in the week with pictures of the District's pipeline at Melody Lane. The District had stated that the pipeline was buried at least 18". However, the picture Gardner provided only showed maybe 6-7" in depth. Marshall is working to resolve the situation. He will contact Randy Asplund for guidance.

Marshall noted that the District has an opportunity to replace its current telephone system with a VoIP, voice over internet protocol. This will allow District water users when they call after office hours to be routed automatically to their canal patrolman. Currently, they have to listen to an answering machine and write down the telephone number of their canal patrolman. The system has an upfront cost of \$1,285 which would be recouped in approximately 2 ½ years through savings in the monthly telephone bill. Discussion followed.

Moved by VanWinkle, and carried that the District replace its current telephone system with a VoIP system.

Sanders and Abhold left meeting at 8:50 a.m.

8:50 a.m. Moved by VanWinkle, and carried to move into a 20-minute Executive Session Pursuant to R.C.W. 42.30.110(i) to discuss potential litigation.

9:10 a.m. Moved back to regular session. No action was taken.

Marshall made a recommendation to promote Andrew Sanders to Assistant Manager. He noted that Sanders has been doing an excellent job as Foreman/Maintenance. Marshall presented a salary structure reflecting a 3 and 5% pay increase with a one-year probation period is attached to this promotion. Discussion followed.

Moved by VanWinkle and carried that the District promote Andrew Sanders to Assistant Manager effective April 1, 2019. Sanders will receive a 5% pay increase and will have a one-year probation period.

9:15 a.m. The Board asked Sanders to come back into the meeting to advise him of the promotion.

A Lease Water Agreement for 4.00 share of water to Nichlas and Sara Pipkin was signed.

Resolution No. 2019-01, Longevity Salary Increase for Michael E. Abhold for fifteen years of service was signed.

Revolving Fund Checks Nos. 10022 through 10058 for Accounts Payable in the amount of \$49,614.87 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for March in the amount of \$85,978.55 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 9:30 a.m.

  
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PRESIDENT

ATTEST:   
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SECRETARY

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