

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
WENATCHEE RECLAMATION DISTRICT
THURSDAY, AUGUST 8, 2019
8:00 A.M.
DISTRICT OFFICE**

Present:	Alan H. Witte	President
	Donald E. VanWinkle	Director
	Waylon Marshall	Manager
	Andy Sanders	Assistant Manager
	Michael E. Abhold	Foreman/Maintenance
	David E. Sonn	Attorney
	Hank Lewis	Visitor
	Alice M. Meyer	Secretary

Moved by VanWinkle, and carried that the minutes of the regular meeting of July 11, 2019 be approved as submitted.

The Report of Office Collections in the amount of \$5,512.53 for the month ending July 31, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Report of Assessment Collection as of July 31, 2019 was submitted to the Board of Directors and thoroughly reviewed.

The Monthly Financial Report for the month ending July 31, 2019 was submitted to the Board of Directors and thoroughly reviewed. Secretary noted that the investment interest for July is not reported in this report.

A five-year Operating Revenue forecast reflecting a \$5.00 and \$10.00 increase in assessment rate for 2020 was presented to the Board for review. The forecast indicates that with an assessment rate increase, District Operating Revenues will increase \$171,353 and \$329,218 respectively in five years. Discussion followed on the feasibility of an FTP. Marshall noted that if the Board approves a future employee, they will need to have equipment operator skills.

Hank Lewis arrived at 8:20 a.m.

Lewis represents Fourth Street Development LLC which is developing the property located at SE 4th and Kentucky Streets in East Wenatchee. The District's canal is the southern border of the property. Lewis' surveyor has found that the boundary line between the District's canal and Fourth Street Development LLC is ambiguous. There is a gap between the legal description and the District's historical easement. Marshall met with Lewis onsite to observe the 15' from the centerline of the canal stakes representing the historical easement. Marshall noted that is plenty of room for District operations. Fourth Street Development LLC would like to run its sewer line next to the District's easement, but the boundary needs to be solidified. Lewis is proposing that the District and Fourth Street Development enter into a Property Boundary Agreement which is an agreement between property owners of where the boundary is located. Attorney Peter Fraley will prepare the document and remit to Attorney Sonn for his review.

Moved by VanWinkle and carried that the District enter into a Property Boundary Agreement with Fourth Street Development LLC.

Hank Lewis left the meeting at 8:45 a.m.

Marshall asked for clarification of the Director Divisions. The District has been operating under the following divisions:

1. Dryden/Sunnyslope Hills
2. Sunnyslope/Wenatchee
3. East Wenatchee (or East of Columbia River)

However, the documentation found does not reflect those boundaries. Attorney Sonn reviewed this in 1993 and will clarify the divisions for September Board Meeting.

Marshall stated that he received a telephone call from Chelan County Code Enforcement, Angel Hallman, regarding a bridge that crosses the District's canal at Burch Mountain Road (Sec. 21 TWP 23 Range 20). Hallman stated that this bridge does not meet county code and since it is on the District's right-of-way, it is responsible. Marshall met at the site with Hallman, Chelan County Fire District No. 1, and a couple of homeowners that the bridge serves. The bridge was replaced about 2 ½ years ago by Chipman Construction (whom the homeowners hired) but no permits from the County or District were issued. At the meeting discussion ensued on how to correct and repair the bridge. The District will work with the homeowners and county to resolve the non-compliance code. Currently, the bridge has been tagged as not load bearing.

Marshall noted Sage Brooke Subdivision P-2018-02 (Selland Construction) request to cross the District's 30" steel pipe near Nile Street with a domestic water main and for emergency access. Marshall stated that Selland Construction is aware of the District's protocol and will work with Randy Asplund, RH2 Engineering, for approval.

Moved by VanWinkle and carried that the District enter into a Crossing Agreement with Selland Construction and East Wenatchee Water District for crossing the District's 30" steel pipe for an Emergency Access and a Domestic Water Main.

The Employment and Personnel Policies Manual has been updated by Attorney Kellen Norwood of Jeffers, Danielson, Sonn and Aylward P.S. and presented for approval. Attorney Sonn stated that he is reviewing it for language and ambiguity. He will finish his inspection and submit to the District for approval at the September 12, 2019 Board of Directors meeting.


Resolution 2019-04 Longevity of Mark Bovard for six months of service was signed.

A Water Right Transfer agreement to transfer 0.34 share of water from Wenatchee Reclamation District to Patrick and Ana McGuire was signed.

Revolving Fund Checks Nos. 10205 through 10236 for Accounts Payable in the amount of \$16,388.12 were approved for payment.

Revolving Fund Checks for payroll and payroll benefits for July in the amount of \$93,744.48 were approved for payment.

There being no further business to come before the Board of Directors, meeting adjourned at 9:50 a.m.



PRESIDENT

ATTEST: 

SECRETARY